



Parks & Recreation Board MEETING NOTES DRAFT

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	10.03.16 7:00 PM
LOCATION	Sherwood City Hall
FACILITATOR	Kristen Switzer
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Parks & Recreation Board	Council Liaison
X Eric Kneifel, Chair	X Jennifer Kuiper, City Councilor
X John Clifford	
X Sarah Hagen	
X Mike Jackson	
X Adam Best	
X Mike Bowcut	
X Dave Sorensen	
X Brian Amer	
X Marney Jett	
	City Staff
	X Kristen Switzer, Community Services Director
	X Kelsey Beilstein, Administrative Assistant II
	X Craig Sheldon, Public Works Director

MEETING NOTES

1. Call to Order/Roll Call (Kneifel)
 - The meeting was officially called to order at 7:01 pm.
2. Adjustments to the Agenda (Kneifel)
 - None
3. Citizen Comment (Kneifel)
 - None
4. Approval of Minutes (Kneifel)
 - ***Clifford moved to approve the September 2016 minutes. Seconded by Jett. All in favor; motion passed.***
5. Presentation by Tom Widden, USA Pickleball Association (Kneifel)
 - Widden presented an informational packet and proposal (see Exhibit A)
 - It was asked if Widden could explain the game rules. Widden preformed a one man demonstration.
 - It was asked how a tennis net is different from a pickleball net. Widden explained that tennis nets are three to four inches taller and four pickleball courts can fit into one tennis court.

- It was asked what time organized groups play in Sherwood. Widden stated that right now there is a 9 AM group, but he could see there also being a 5 PM group in the future.
- It was asked how the groups of players organize a time to play. Widden explained that people mostly use a public Facebook group.
- It was asked how many people in the group require ADA parking. Widden states that there are currently six members that require ADA parking, but a lot of them carpool and Snyder has more parking than most other local venues.
- It was asked how many days per week the group meets to play. Widden answered that it seems, on average, four days per week.
- It was asked, if pickleball equipment was placed at Snyder, how players would reserve the court. Would it be through the city? Switzer stated that currently, the tennis courts are first come first serve, so a new procedure would need to be put in place if this was to move forward. Switzer added that the High School does use the courts in the spring afternoons for practice and field scheduling is currently done through the school districts IGA.
- It was asked if there is recreational tennis league in Sherwood. Switzer answered, not that is known of.
- It was suggested to look at the new basketball court at Woodhaven to see if it could double as a pickleball court.
- The Parks Board would like staff to look into the possibility of getting pickleball courts in Sherwood further and report back.
- Miller would like to look at the planning documents regarding parking spaces at Snyder, because they are based on the usage of courts and fields in the park.

6. Cedar Creek Trail Project Update (Miller)

- Miller presented a Power Point presentation (see Exhibit B)
- It was asked if the power lines will still be relocated to underground no matter the solution. Miller stated that they would.
- It was asked if the path could go through the neighborhood. Miller explained that it probably wouldn't be compliant with the trail requirements.
- It was asked if the boardwalk width needs to accommodate service vehicles. Miller stated that it does and that Public Works has approved the purposed width.
- It was asked if ODOT approved the 99W crosswalk. Miller stated that they have not yet; they have just completed 30% of the design review.
- It was asked if the items that ODOT has come back with, were things that staff expected. Miller explained that this project is the first of its kind in Sherwood, but from what other jurisdictions have said, it is a normal amount of items.
- It was asked if it is a possibility to cut out the Oregon Street section of the trail. Miller explained that because it has been an unforeseen problem it is a possibility, but staff is still hopeful that the issues can be solved.
- It was asked if the Oregon Street section of the trail, makes the trail connect with other trails in the area. Miller confirmed that it does.
- It was asked if the boardwalks and bridges on Project 2 also need to be widened. Miller stated that Project 2 has not been reviewed yet, so it is still unknown.

- It was asked if the initial \$5 million covered the design for both projects and construction of Project 1. Miller confirmed that it does.

7. Woodhaven Park- Phase II Update (Switzer)

- Switzer announced that construction is moving along with a few minor change orders. Staff is watching very closely and the project might slightly go over with approval of the Finance Department and the City Manager.
- It was asked if construction is still anticipated to be done by mid-November. Switzer confirmed that it is.

8. Reports

- Parks Maintenance Update (Switzer for Sheldon)
 - None at this time
- Recreation Monthly Report (Switzer for Gilgan)
 - **Fields and Gyms (September)**
 - Youth Soccer held their Jamboree on September 10th at almost every field. One week later they started playing games. Kindergarten through 2nd grade had approximately 30 games at the Hopkins complex. Third grade through H/S had approximately 49 games at all locations. The club also played 14 classic games at Snyder Park. For a total of 93 games during a two week span. They have their portable lights up at EDY, SMS and Middleton.
 - Youth Football held 15 games at the High School during the month and had team practicing Monday through Thursdays at LRMS, SMS and Archer Glen. Football has portable lights at Archer Glen
 - Youth baseball had approximately 24 games at Hopkins Snyder and SMS on Sundays during the month they did have one weekend rained out.
 - Three adult women's games at Snyder Park during the month.
 - Greater Portland Soccer District rented 12 hours at Snyder Park for adult men's games during the month.
 - At least three basketball teams have practiced during the month and SBO is running some girls clinics at SMS.
 - Youth Cheer is still practicing in the EDY gym.
 - **Field House (September)**
 - Consistent winter rentals have picked up
 - There has been interest in the upcoming youth league
 - Lacrosse is back on Sundays
 - Three adult leagues still running

Sherwood Field House Monthly Report September 2016					
<u>September-16</u>	<u>Sep-16</u>	<u>-</u>	<u>YTD</u>		<u>Sep-15</u>
<u>Usage</u>		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	3	336	3	1008	221
Rentals	33	429	118	1549	150
Other (Classes)					
[1] Day Use	5	61	13	151	41
Total Usage		826		2708	412
<u>Income FY 16 17</u>	<u>Sep-16</u>	<u>YTD</u>			
Rentals	\$1,935	\$7,395			
League fees (indoor)	\$3,087	\$10,649	-	-	
Card fees (indoor)	\$30	\$100			
Day Use	\$167	\$416			
Advertising					
Snacks	\$492	\$1,394			
Classes					
Total	\$5,711	\$19,954			
<u>FY 15 16</u>	<u>-</u>	<u>-</u>			
<u>Income</u>	<u>Sep-15</u>	<u>YTD</u>			
Rentals	\$730	\$7,460			
League fees (indoor)	\$1,590	\$8,572			
Card fees (indoor)	\$40	\$130			
Day Use	\$135	\$517			
Advertising					
Snacks	\$35	\$172			
Classes					
Total	\$2,530	\$16,851			

*Estimated number of people served.

9. Council Update (Kuiper)

- Kuiper reported the following:
 - Kuiper went to League of Oregon City's meeting and got to take part in some great work sessions with other cities around the state. HEAL was also at the meeting and Kuiper feels that pickleball would be a great addition to support Sherwood being a HEAL city.
 - Kuiper will be going to visit Bridge Meadows, a neighborhood style housing community, and Parks Board members are welcome to join.

10. Other

- It was asked if the City has a place where Eagle Scouts can find and/or propose projects for the community. Switzer stated that on the City's website there is a page where Scouts can submit proposals.

11. Next meeting/adjourn

- Next meeting will be held on November 7, 2016.

12. Adjourned at 8:36 pm